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PROGRESSIVE LIFE CENTER

FY23 BUILDING BLOCKS DC (BBDC)

SUMMER MINI-GRANT APPLICATION

**Important Guidelines**

1. One application will be accepted per applicant. Only completed applications will be considered.
2. Applications can be submitted at any time up to the deadline through this email address: [applications@plcntu.org](mailto:applications@plcntu.org). The only information to submit is this application form, nothing else will be accepted. **ALL applications are due by 5pm on Friday, June 23rd, 2023. NO applications will be accepted after this time.** Applications MUST be submitted as Microsoft Word documents ONLY to ensure readability for reviewers.
3. Award notifications will be made **by Friday, July 14th**, by email. Fifty (50) grants will be awarded.
4. Projects can be implemented as early as Monday, July 17th,2023, but must complete no later than Sunday, September 17th, 2023.
5. A virtual technical assistance session will be held on **Thursday, June 15th, 2023, from 6pm-7pm**. To attend this session virtually, send a request to [applications@plcntu.org](mailto:applications@plcntu.org) and include “Request to Attend Virtual Session” in the subject line. A link will be sent no later than one hour leading up to the session. Attendance at the sessions is NOT mandatory to apply. The sessions will be recorded and posted on the PLC website within 24 hours.

# INTRODUCTION

This Mini-Grant Application announces Progressive Life Center (PLC) in coordination with the Office of Gun Violence Prevention (OGVP) and the Department of Youth Rehabilitation Services (DYRS) intention to invest in the community to provide supports and services. PLC seeks community members or organizations to propose innovative programming or activities to support reductions in gun violence for District of Columbia communities. PLC encourages applicants with unique proposal ideas that promote neighborhood enhancement and rehabilitation as we seek to expand supports and services provided to our communities.

**SECTION 1: CONTACT INFORMATION**

|  |  |
| --- | --- |
| Organization Name (if applicable): | Click or tap here to enter text. |
| Primary Contact Person: Click or tap here to enter text. | Secondary Contact Person: Click or tap here to enter text. |
| Phone: Click or tap here to enter text. | Phone: Click or tap here to enter text. |
| Email: Click or tap here to enter text. | Email: Click or tap here to enter text. |
| Mailing Address: Click or tap here to enter text. | Mailing Address: Click or tap here to enter text. |
| Have you received a mini grant in the past? If so, when: Click or tap here to enter text. | |

\*\***Please use an email that is checked regularly.** If an applicant does not have an email address that is checked regularly, please provide the best possible contact phone number:

# SECTION 2: PROJECT INFORMATION

|  |  |
| --- | --- |
| Name of Program: | Click or tap here to enter text. |
| Ward(s) where program will take place  (list all) | Click or tap here to enter text. |
| Neighborhood(s) where project will take place (list all): | Click or tap here to enter text. |
| Date(s) of program (if multiple, list all): | Click or tap here to enter text. |
| Program/Event Time: | Click or tap here to enter text. |
| Has a program/event space been secured (yes/no), if “yes” please identify: | Click or tap here to enter text. |
| Amount Requested (up to $5,000): | Click or tap here to enter text. |

# SECTION 3: PROJECT DESCRIPTION

Describe how your proposal aligns with the goals and objectives of this grant. If your proposal consists of separate/different events, please provide the requested information for each.

Choose one or more categories that best describes your program:

# Community Wealth

* + Skills Building
  + Leadership Development
  + Community Cohesion & Engagement
  + Providing support of basic needs

**Community Revitalization**

* + Community organizing activities
  + Neighborhood outreach
  + Providing activities in a safe space
  + Murals, block cleaning, community gardens

# Community Healing

* + Community Responses to Violence Restorative Justice Supports
  + Direct intervention activities
  + Healing/Mental Health Wellness

## Description

* 1. Describe the components of your proposed program that directly support the category(s) selected.

Click or tap here to enter text.

* 1. Describe the community you hope to reach.

Click or tap here to enter text.

* 1. List three (3) goals for this program. What do you hope to accomplish?

Click or tap here to enter text.

* 1. Why do you feel your program is necessary?

Click or tap here to enter text.

* 1. Provide a plan to complete the program (tasks, steps that demonstrate the how project will be facilitated).

Click or tap here to enter text.

## Impact

* 1. What impact will the program have on the participants and community as a whole?

Click or tap here to enter text.

* 1. What do you anticipate will be key takeaways at the completion of this program?

Click or tap here to enter text.

* 1. How will the program help the community reduce gun violence?

Click or tap here to enter text.

1. **Coordination and Planning** (Demonstrate how you will implement the program).
   1. How will you promote and gain community support for the program?

Click or tap here to enter text.

* 1. How many staff/volunteers will assist with this program?

Click or tap here to enter text.

* 1. Create a work plan and timeline of tasks needed to complete this program successfully.

|  |  |
| --- | --- |
| Task (describe if necessary) | Completion Date |
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* 1. List your community partnerships for this program and their expected roles.

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| Partner | Expected Roles |
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## Budget

Budget must be aligned with the proposal described above. Note: All budgeted items will be reviewed and assessed during the evaluation of your proposal. Be as accurate as possible.

Donated items may be reflected on this budget as well.

|  |  |  |  |
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| Item (short description) | Cost per item | Quantity | Total |
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# SECTION 4: GENERAL INFORMATION

1. How did you hear about this grant?

Progressive Life Center

Family Success Centers   
OGVP Staff

DYRS Staff

Community Event

Community Based Organization  Friend or Community Member

Other: Click or tap here to enter text.

*\*\*\*\*\*Congratulations, you have completed the application!!\*\*\*\**

\*\*\*\***Please note submission of an application does not guarantee funding**. \*\*\*\*

\*\*\*\*All complete applications will be reviewed by a panel of reviewers\*\*\*\*

\*\*\*\*Please send questions to [applications@plctu.org](mailto:applications@plctu.org). Questions will be accepted until 5pm on Friday, June 16th and posted on the PLC website on Tuesday, June 20th\*\*\*

\*\*\*\*All awarded grantees MUST submit proof of expenditures totaling the amount awarded no later than Sunday, September 17th, 2023\*\*\*\*

\*\*\*\*All awarded grantees will participate in site visits coordinated by OGVP and should be prepared to respond to data requests in the form of surveys and post grant meetings\*\*\*\*