



PROGRESSIVE LIFE CENTER
FY24 BUILDING BLOCKS DC (BBDC)
Spring MINI-GRANT APPLICATION

Important Guidelines

1. One application will be accepted per applicant. Only completed applications will be considered.
2. Applications can be submitted at any time up to the deadline through this email address: applications@plcntu.org. The only information to submit is this application form, nothing else will be accepted. **ALL applications are due by 4pm on Thursday, February 22nd.**
3. Award notifications will be made **no later than Wednesday, March 27th** by email. Up to thirty (30) grants will be awarded. Grants will either be 5K or 15K based on the past performance of the applicant.
4. Projects can be implemented once grantees have been contracted and received funding.
5. A virtual technical assistance video will be posted to the PLC website by February 9th. Questions related to the application can be sent to applications@plcntu.org up until February 14th. PLC will post a frequently asked questions document to our website on February 16th.
6. All projects must serve DC residents only. Projects must occur in Washington DC unless travel outside of Washington DC is an important element of the project.

INTRODUCTION

This Mini-Grant Application announces Progressive Life Center (PLC) in coordination with the Office of Gun Violence Prevention (OGVP) and the Department of Youth Rehabilitation Services (DYRS) intention to invest in the community to provide supports and services. PLC seeks community members or organizations to propose innovative programming or activities to support reductions in gun violence for District of Columbia communities. PLC encourages applicants with unique proposal ideas that promote neighborhood enhancement and rehabilitation as we seek to expand supports and services provided to our communities.

SECTION 1: CONTACT INFORMATION

Organization Name (if applicable):	
Applicant Contact Person:	Secondary Contact Person:
Applicant Phone:	Phone:

Applicant Email:	Email:
Applicant Mailing Address:	Mailing Address:

****Please use an email that is checked regularly.** If an applicant does not have an email address that is checked regularly, please provide the best possible contact phone number. PLC and OGVP will use the information above to notify and contact applicants and grantees of their status. Failure to respond to grant notifications by April 12th, 2024, may result in the withdrawal of the grant award.

SECTION 2: PROJECT INFORMATION

Name of Project:	
Ward(s) where project will take place (list all)	
Neighborhood(s) where project will take place (list all):	
Date(s) of project (if multiple, list all):	
Project/Event Time:	
Has a project/event space been secured (yes/no), if "yes" please identify:	
Amount Requested (either 5K or 15K – ONLY past grantees can apply for 15K):	
Have You Received a BBDC grant in the past? (if so, please give the month and year of the most recent grant and amount (example: June 2023, 15K)	

SECTION 3: PROJECT DESCRIPTION

Describe how your proposal aligns with the goals and objectives of this grant. If your proposal consists of separate/different events, please provide the requested information for each.

Choose one or more categories that best describes your project:

Community Wealth

- Skills Building
- Leadership Development
- Community Cohesion &Engagement
- Providing support ofbasic needs

Community Revitalization

- Community organizing activities
- Neighborhood outreach
- Providing activities in a safespace
- Murals, block cleaning,community gardens

Community Healing

- Community Responses to Violence Restorative JusticeSupports
- Direct intervention activities

A. Application Questions

1. What project are you proposing with this application? (Note: Even if you have received a grant in the past, please be as descriptive as possible about your project for the benefit of new reviewers)

2. How does your project directly help the community reduce gun violence?

3. Where and when have you successfully implemented the project proposed? If you have not implemented the project before, why do you believe it will be successful?

4. Describe the participants for your project. Why is it important to serve this group?

5. What are three (3) goals you will achieve with this project? Please explain in detail.

6. What impact will the project have on the participants and community as a whole?

7. What are the obstacles to the success of your project?

8. How will your project measure and determine success?

9. How do you plan to sustain the momentum of your project after this funding ends?

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10. What skills/experience will your staff and/or volunteers bring to the project?

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11. Create a work plan and timeline of tasks needed to complete this project successfully.

Task (describe if necessary)	Completion Date

12. List your community partnerships for this project and their expected roles.

Partner	Expected Roles

B. Budget

Budget must be aligned with the proposal described above. Note: All budgeted items will be reviewed and assessed during the evaluation of your proposal. Be as accurate as possible.

Donated items may be reflected on this budget as well. NOTE: No purchases of appliances, hardware (i.e. computers, cameras, instruments), software, etc. can be above \$250.

Item (short description)	Cost per item	Quantity	Total

SECTION 4: GENERAL INFORMATION

1. How did you hear about this grant?

Progressive Life Center

Family Success Centers

OGVP Staff

DYRS Staff

Community Event

Community Based Organization

Friend or Community Member

Other:

******Congratulations, you have completed the application!!******

*******Submission of an application does not guarantee funding regardless of past application success *******

*******All complete applications will be reviewed by a panel of reviewers*******

*******All awarded grantees MUST submit proof of expenditures totaling the amount awarded no later than May 10th. Failure to provide proof of expenditures will disqualify the grantee from future selection*******

*******All awarded grantees must participate in site visits coordinated by OGVP, trainings coordinated by PLC and should be prepared to respond to data requests in the form of surveys and post grant meetings*******