



PROGRESSIVE LIFE CENTER
FY25 BUILDING BLOCKS DC (BBDC)
WINTER MINI-GRANT APPLICATION

Important Guidelines

1. One application will be accepted per applicant. Only completed applications will be considered.
2. Applications can be submitted at any time up to the deadline through this email address: applications@plcntu.org. The only information to submit is this application form, nothing else will be accepted. **ALL applications are due by 4pm on Thursday, October 31st, 2024.**
3. Award notifications will be made **no later than Friday, November 22nd, 2024, by COB** via email. Up to thirty (30) grants will be awarded. Grants will either be 5K or 15K based on the past performance.
4. Projects can be implemented once grantees have been contracted and received funding. **All projects must end by/on December 30, 2024.**
5. A Virtual technical assistance session will be held on **October 23rd, 2024, at 6pm**. Questions related to the application can be sent to applications@plcntu.org. PLC will post a frequently asked questions document to our website by close of business on Friday, October 25th, 2024.
6. All projects must serve DC residents only. Projects must occur in Washington DC unless travel outside of Washington DC is an important element of the project.
7. **All projects MUST be financially reconciled within 5 business days of completion or January 10th, 2025, whichever is earlier. There will be no exceptions and failure to reconcile by the deadline will disqualify the grantee from future selection.**

INTRODUCTION

This Mini-Grant Application announces Progressive Life Center (PLC) in coordination with the Office of Gun Violence Prevention (OGVP) and the Department of Youth Rehabilitation Services (DYRS) intention to invest in the community to provide supports and services. PLC seeks community members or organizations to propose innovative programming or activities to support reductions in gun violence for District of Columbia communities. PLC encourages applicants with unique proposal ideas that promote neighborhood enhancement and rehabilitation as we seek to expand supports and services provided to our communities.

SECTION 1: CONTACT INFORMATION

Organization Name (if applicable):	
Applicant Contact Person:	Secondary Contact Person:
Applicant Phone:	Phone:
Applicant Email:	Email:
Applicant Mailing Address:	Mailing Address:

Please use regularly checked email. If an applicant does not have access to email, please provide the best phone number. PLC and OGVP will use the above information to notify applicants of their status. Failure to respond to grant notifications by December 6th, 2024, will result in the withdrawal of the grant award.

SECTION 2: PROJECT INFORMATION

Name of Project:	
Ward(s) where project will take place (list all)	
Neighborhood(s) where project will take place (list all):	
Date(s) of project (if multiple, list all):	
Project/Event Time:	
Has a project/event space been secured (yes/no), if "yes" please identify:	
Amount Requested (either 5K or 15K – ONLY past grantees can apply for 15K):	
Have You Received a BBDC grant in the past? (if so, please give the month and year of the most recent grant and amount (example: June 2024, 15K)	

SECTION 3: PROJECT DESCRIPTION

Describe how your proposal aligns with the goals and objectives of this grant. If your proposal consists of separate/different events, please provide the requested information for each.

Choose one or more categories that best describes your project:

Community Wealth

- Skills Building
- Leadership Development
- Community Cohesion &Engagement
- Providing support of basic needs

Community Revitalization

- Community organizing activities
- Neighborhood outreach
- Providing activities in a safespace
- Murals, block cleaning, community gardens

Community Healing

- Community Responses to Violence Restorative Justice Supports
- Direct intervention activities
- Healing/Mental Health Wellness

A. Application Questions

1. What project are you proposing with this application? (Note: All applicants, including past grantees, must be descriptive about the project for the benefit of new reviewers)

2. How does your project directly contribute to reducing gun violence in the community?

Consider how your project aligns with (Wealth, Revitalization, Healing) and explain how each pillar will practically reduce gun violence.

3. If you are a returning grantee, what impact did your previous project have?

How was the impact measured? Provide definitive outcomes and plans of action for this submission to further amplify the project's effectiveness. If this is your first time applying or you have never received a grant, please respond "N/A".

4. Where and when have you successfully implemented this project?

If this is a new project, explain why you believe it will succeed.

5. Describe the participants for your project.
Why is it important to serve this specific group, and how will their participation contribute to the project's overall success?

6. What are three (3) key goals you will achieve with this project? Please explain in detail.

7. What impact will the project have on the participants and the broader community?
How will this contribute to reducing gun violence?

8. What obstacles do you foresee in the successful implementation of your project?
How do you plan to overcome them?

9. How will your project measure and determine success?
Specify the metrics, evaluation tools, or methods you will use to assess the outcomes

10. How do you plan to sustain the momentum of your project after this funding ends?
Provide clear steps and strategies for long-term sustainability.

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11. What skills/experience will your staff and/or volunteers bring to the project?

Highlight specific expertise related to community engagement, violence prevention, or other relevant areas.

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B. Create a work plan and timeline of tasks needed to complete this project successfully.

Task (describe if necessary)	Completion Date

C. List your community partnerships for this project and their expected roles.

Partner	Expected Roles

D. Budget

Budget must be aligned with the proposal described above. Note: All budgeted items will be reviewed and assessed during the evaluation of your proposal. Be as accurate as possible. Donated items may be reflected on this budget as well. NOTE: No purchases of appliances, hardware (i.e. computers, cameras, instruments), software, etc. can be above \$250.

Item (short description)	Cost per item	Quantity	Total

SECTION 4: GENERAL INFORMATION

1. How did you hear about this grant?

Progressive Life Center

Family Success Centers

OGVP Staff

DYRS Staff

Community Event

Community Based Organization

Friend or Community Member

Other:

******Congratulations, you have completed the application!!******

******Submission of an application does not guarantee funding,
regardless of past application success ******

****All complete applications will be reviewed by a panel of reviewers****

****All awarded grantees MUST submit proof of expenditures totaling the amount awarded no later than January 10th, 2025 or 5 days after the completion of the project. Failure to provide proof of expenditures will disqualify the grantee from future selection****

***** Selected Projects will not be funded more than two times in one fiscal year**

****All awarded grantees must participate in site visits coordinated by OGVP, trainings coordinated by PLC and should be prepared to respond to data requests in the form of surveys and post grant meetings****

****Selection in past competitions does not guarantee future awards****

****Final decisions are made by the Office of Gun Violence Prevention****